Supplier Quality Requirements

This document defines the expectations of PPT Group UK Ltd related to supplier performance to ensure that Supplier products and/or services satisfy the Quality requirements identified in this document and related Purchasing Information. Both parties agree to cooperate in the success of Supplier Quality Requirements document. Supplier agrees to meet or exceed all requirements and guidelines defined in this document.

Quality Management System

Supplier must maintain a Quality Management System that conforms to the requirements of ISO 9001. Confirmation of certification and updates shall be provided to PPT Group UK Ltd.

Upon request, the Supplier shall supply documented evidence of QMS controls and records demonstrating compliance, as reasonably required by PPT Group UK Ltd.

Product Specifications and Requirements

If Supplier is intended to deliver custom, made-to-order, or configured products or services, then the following apply:

- PPT Group UK Ltd shall define the requirements and/or specifications for the product to be provided by the Supplier. These defined requirements and/or specifications could take many forms, including drawings, formal requirements or specifications documents, reference to commercial specification or catalogue numbers, etc. These requirements and/or specifications may be provided in hardcopy, electronic, or other appropriate medium or format.
- Changes to requirements or specifications are made by mutual agreement between PPT Group UK Ltd and Supplier. In addition to the agreement to make the change, the parties will agree upon the effective date of the change.

Supplier Quality & Incoming Inspection

PPT Group UK Ltd does not perform routine incoming inspection on goods supplied by external vendors. Suppliers are fully responsible for ensuring that all delivered parts conform to applicable drawings, specifications, and defined quality requirements. Compliance shall be assured through effective internal controls, inspection, and test activities.

For components that require surface treatment such as painting, polishing, and anodising, cosmetic acceptance criteria shall be defined and agreed collaboratively between PPT Group UK Ltd and the Supplier during the initial development, qualification, or first article approval phase. PPT Group UK Ltd may provide guidance and feedback during early development; however, responsibility for ongoing conformity to approved cosmetic, dimensional, and functional standards remains exclusively with the Supplier.

The Supplier shall implement inspection and verification activities consistent with PPAP and/or First Article Inspection (FAI) principles, as appropriate to the product and associated risk. This shall include verification that all product characteristics are dimensionally correct and compliant with specification. The Supplier shall retain appropriate objective evidence, including dimensional inspection reports, measurement data, material certifications, and process capability data where applicable. Such records shall be maintained and made available to PPT Group UK Ltd upon request.

For initial sample approval, first production runs, and any changes affecting form, fit, or function, the Supplier shall submit a complete dimensional inspection report (FAI or equivalent) for each product. Approval of initial samples does not relieve the Supplier of responsibility for ongoing conformity. PPT Group UK Ltd will retain this documentation as objective evidence of approval and as a reference for ongoing quality assurance activities.

Process Controls

PPT Group UK Ltd expects Supplier to maintain the following QMS controls:

Equipment / Test Equipment

Supplier shall ensure that all equipment used in the manufacturing process for product is appropriately designed, constructed, installed, calibrated, and operated. Supplier shall develop, maintain, and comply with schedules for adjustment, cleaning, calibration, and all other required maintenance. Supplier shall maintain records of these activities and make them available to PPT Group UK Ltd upon request.

Automated Processes / Software

If Supplier uses computers, software, or other automated methods as part of its production process, then the Supplier shall validate the computers, software, or other automated methods to ensure ability to fulfil intended use and meet quality requirements and specifications. Changes or upgrades shall be validated prior to implementation. Supplier shall maintain records of these activities and make them available to PPT Group UK Ltd upon request.

Employee Training

Supplier shall ensure that employees are competent to perform work responsibilities per defined PPT Group UK Ltd requirements and specifications.

Declaration of Conformity

If required by PPT Group UK Ltd per product requirements or specifications, Supplier shall execute a Declaration of Conformity (DOC) with each product or batch of product delivered to PPT Group UK Ltd. The Declaration of Conformity shall be a formally executed conclusion of satisfaction of requirements or specifications based upon defined performance requirements and/or measured or tested performance.

Required Notifications

Regulatory Activities

The Supplier shall promptly notify PPT Group UK Ltd of the performance and results of any inspections, audits, formal visits, etc. of any regulator or other certification body acting in a formal capacity. The Supplier shall promptly notify PPT Group UK Ltd of any inspection or audit findings that impact the conformity, availability, or quality of any product that the Supplier provides to PPT Group UK Ltd.

Change Requests

Supplier and PPT Group UK Ltd shall mutually evaluate and conclude the appropriateness of change Requests. PPT Group UK Ltd remains ultimately responsible for product design requirements and specifications. Acceptable changes shall be documented as formal specifications and/or requirements revisions and communicated to Supplier. For acceptable changes, Supplier and PPT Group UK Ltd will work together to develop a plan to implement the change.

Deviations

If the supplier needs to deviate from a requirement or specification, the Supplier shall document the deviation request, including the specific deviation, the reason for the deviation, and period of applicability of the deviation. In response, PPT Group UK Ltd will consider the acceptability of the deviation and, if acceptable, shall document such deviation in pertinent Purchasing Information. If PPT Group UK Ltd concludes the deviation is unacceptable, the parties will work together to redress the cause of the deviation.

Corrective Action Reports

If the Supplier initiates any form of corrective activity, Supplier shall provide PPT Group UK Ltd with copies of the reports and any Corrective Action documentation. Supplier and PPT Group UK Ltd shall work together to manage any Corrective Action associated with nonconforming or otherwise afflicted product.

Disposition of Nonconforming Material

Supplier shall segregate, investigate, and disposition all nonconforming material. The Supplier must seek PPT Group UK Ltd concession or repair disposition to remediate nonconforming materials. If Supplier requests authorization for a repair or concession disposition, Supplier shall formally document and request the disposition in writing. PPT Group UK Ltd shall consider disposition within its Nonconforming Materials process and return the documented disposition conclusion to Supplier.

Corrective Action

When requested by PPT Group UK Ltd, based upon reported or discovered nonconformity to requirements or specifications, Supplier shall initiate Corrective Action to mitigate and remediate the cause of the nonconformity. Corrective Action shall include determination of root cause, the need for action to prevent recurrence, the action to be taken to prevent recurrence, implementation of the correction, and review of the effectiveness of the corrective action. Supplier shall communicate Corrective Action plans and updates of progress to PPT Group UK Ltd every two weeks until completion.

Supplier Audits

For the purposes of Supplier Qualification or for cause to identify root cause or corrective action necessary to address performance nonconformities, Supplier shall permit PPT Group UK Ltd to conduct Supplier Audits of its operations, personnel, and documentation. PPT Group UK Ltd shall submit notification and audit strategy information to Supplier in advance of the audit and shall take all necessary steps not to unduly interfere with the performance of Supplier's business operations. PPT Group UK Ltd shall provide an audit report within two weeks of completing a Supplier Audit and issues any formal requests for Corrective Action, based upon evidence-based findings. Supplier shall respond within two weeks with a Corrective Action plan to address the nonconformities and timeline for completion.

Company Details

Company Name: PPT Group UK Ltd

Company Address:

Halifax Site - Richmond Works, Lake View, Halifax HX3 6EP

Slinfold Site - Newton House, Spring Copse Business Park, 1-3 Stane St, Slinfold, Horsham RH13 0SZ

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Document Revision History

Document Revision	Revision Details	Release Date	Approved by
1	Initial Draft	13/01/2026	Paul Lyons
2	Added Supplier Quality & Incoming Inspection	16/04/2026	Paul Lyons
3	Changed Document Title to “Supplier Quality Requirements” – Previsously “Supplier Quality Agreement”	27/07/2026	Paul Lyons
4	Updated to include site specific addresses and contact number	28/7/2026	Paul Lyons

Appendix A – Initial Sample, FAI, and Risk-Based Approval Requirements

This appendix defines the typical content of Initial Sample, First Article Inspection (FAI), and related approval activities, together with a risk-based approach for determining when such activities are required. These requirements are intended to align with relevant clauses of ISO 9001, particularly those related to control of externally provided processes, products, and services.

Typical Initial Sample / FAI content may include, as applicable:
• Ballooned drawing identifying all characteristics
• Complete dimensional inspection report covering all drawing characteristics
• Material certificates and/or certificates of conformity
• Special process certifications (e.g. coating, heat treatment) where applicable
• Photographic records for cosmetic features where defined
• Measurement system details or capability data, where appropriate

The level of documentation required shall be proportionate to product complexity, risk, and regulatory or customer requirements.

FAI or equivalent approval activities shall typically be required for the following risk-based triggers:
• New product or part number introduction
• New supplier or manufacturing location
• Changes to design, materials, manufacturing process, tooling, or inspection method
• Restart of production following extended shutdown
• History of nonconformance or quality escapes

PPT Group UK Ltd reserves the right to request FAI or additional objective evidence where product risk, performance history, or regulatory considerations justify increased assurance.

These controls support alignment with ISO 9001 requirements including:
• Clause 8.4 – Control of externally provided processes, products, and services
• Clause 8.5 – Production and service provision
• Clause 8.6 – Release of products and services (objective evidence of conformity)

Implementation of this appendix does not remove the Supplier's ongoing responsibility for conformity to specifications and approved requirements.